

ANNUAL REPORT 2016



Leesburg Presbyterian Church

207 West Market Street

Leesburg, VA 20176

2016 CLERK'S REPORT

Recorded Information:

- **Ten** baptisms were recorded.
- **Twenty-seven** new members were recorded.
- **Two** deaths were recorded.
- **Five** memberships were transferred out.
- **Twelve** were removed from the Active Roll.
- Total active membership: **336**

Session Meeting Information

- Congregational meetings were on February 21, 2016; May 22, 2016; and October 9, 2016.
- There were **eleven** stated session meetings.
- There were **seven** called session meetings.
- Provided minutes for all stated and called session meetings

Clerk Responsibilities

- Work closely with pastor on session and church concerns.
- Continue to update church membership and session records for yearly review.
- Provide books for Presbytery review.
- Continue to be up-to-date on the Book of Order and Robert's Rules of Order to ensure that the session meetings are run accordingly.
- Attend to all correspondence from session.

PASTOR'S REPORT

Last Sunday I preached on the invitation Jesus spoke to the disciples of John the Baptist, "Come and see". These words stayed with me as I began to think about the Pastor's Report for 2016. I began to imagine Jesus inviting others to "come and see" what he is up to in the life and ministry of our congregation. What would they have seen in 2016 here at LPC?

I believe they would have seen a congregation committed to reaching out with Christ's love to the larger community and world. They would have seen....

A group of LPC folk who volunteer every other month to make 180 meals for those in need of a balanced and wholesome dinner.

Gardeners and bakers and flower arrangers donating their produce and expertise in our Summer Sunday Market Table with proceeds going to Trinity Presbyterian Church's weekly lunch program for day laborers in Herndon;

Youth and four adults traveling to West Virginia to rehab 2 houses for low income families;

A group of LPC pilgrims in Cuba strengthening friendship with two Presbyterian churches and donating much needed medical items and funds for a church roof, a computer, a lunch program for senior adults;

A supportive relationship established between two mission co-workers in Zambia, Africa—Charles and Melissa Johnson, and

50 cyclists welcomed with showers, food, shelter on the very last leg of their across the nation ride to raise funds for low income housing

I believe they would be happy to see babies, children, teenagers, younger and older adults, newcomers and old-timers gathering every Sunday to worship God with open-hearted joy, thanksgiving, and hospitality. They would be pleased with the sounds of music made in our small and gracious sanctuary .

I believe Jesus would love pointing out to them the middle school and high school youth, 20 or so of them, with 5 generously caring adults, who gather on Sunday nights for food and fellowship, Bible study and prayer. And the children –so many groupings Jesus could point to. Week-day school, Sunday School, learning experiences with their parents on Sunday mornings, and an amazing worship experience centered in spirit-filled wondering. . .

I believe Jesus would point out to those, who in the midst of grief or fear or worry, are encircled in the healing light of a loving, caring community of faith.

I feel so fortunate to have the privilege to have served this congregation for 8 1/2 years who, unified by the Holy Spirit, know how to rejoice together, to weep together, and to serve together. Yes, come and see the Lord, who calls us together in community and sends us out into the world as his servants.

ASSOCIATE PASTOR FOR CHRISTIAN FORMATION

It has been a fruitful year in children's and youth ministry at Leesburg Presbyterian. I work with an amazing team of Sunday School teachers, Godly Play worship leaders, and adult Youth leaders: The time and talent they offer – week by week – makes our ministry with children and youth thrive. Thank you to each of our adult teachers and leaders, and thank you to you, our families, for entrusting us with your children and youth!

These are some of the highlights from our time with children, in 2016:

- We began a new tradition, called "FIRST SUNDAY": The first Sunday of each month, during the school year, we met with children and parents, to sing (thank you Helges!!) to share, to rejoice, and to learn our Faith together. I am happy to report that we averaged 34 children and parents at each of our 8 FIRST Sundays! That's a little over 10% of our church membership present, every first Sunday morning!
- We recruited new leadership for our Vacation Bible School: Stephanie Manning led our VBS for the first time, and made our "Surf Shack"-themed VBS great fun and a blessing for our children and their families!
- We began a new curriculum, called "Spark Classroom" that is both more Bible-based, and more interactive. The children and the teachers have enjoyed moving into this new curriculum, as it helps us meet one of our Milestone commitments: That each child who moves into Youth group, will have a rock-solid foundation in the *stories* of the Bible, and *the story* of the Bible: God with us, in Jesus Christ, teaching us to be his disciples.
- Godly Play continues to flourish as the children's time to worship, during the 11am worship service! Our Godly Play team is led by Holly Rhodes, and is a Montessori-based experience of worship that helps children to not only learn, but to know God in their hearts, through touch, sight, sound, and smell! The Godly Play team is creating a world of Faith for our children, Sunday by Sunday - a world the children will carry with them wherever they go!

These are the highlights of the implementation of our vision for Youth Ministry, in 2016:

- Throughout 2016, LPCYG sustained its growth! We averaged 20 Middlers and Senior Highs participating each Sunday night! That's growth of about 40% from the 2014-15 year.
- We led 11 students through Confirmation to full church membership in the Spring.

- During the Summer, we took 8 Middlers to Massanetta Spring Camp and Conference Center, and 11 Senior Highs to St. Albans, West Virginia for a week-long mission trip.
- We added new adult leadership: Josh and Abbi Thiel joined us in September of 2016, and filled out our already impressive adult leadership team of Wes Rhodes and Courtney Jackson. And we developed the Youth Elder position, which Emma Renner served in until she went to Cornell.

Grace and peace, Rev. James F. Cubie

CHRISTIAN EDUCATION COMMITTEE

The Christian Education Committee is dedicated to the Christian formation and care of the children at Leesburg Presbyterian Church. The committee also coordinates with the pastors in fellowship and educational programs for youth and adults. 2016 Committee members included: Juli Barnes, Angela Helge, Heidi Renner, Kim Vigil, Elder Lynn Colavita, Elder Holly Rhodes and Pastor James Cubie.

Weekly Christian Education offerings include nursery care, church school, and Godly Play: Nursery care is provided from 8:15 am to 12:15 pm for all children from infant to 3 years old.

Church School is offered between our two services of worship from 9:45 am to 10:45 am from September to May for children age 3 to 5th grade. Church school takes place in the Education Wing, and is led by members and parents, serving our children and their families in this vital ministry. In 2016, there were not enough preschoolers for a weekly class, so there were two classes. Kindergarten-2nd graders meet upstairs in Room 3, and 3rd-5th graders meet upstairs in Room 2. This year we began a new curriculum called "Spark Classroom" that is both more Bible-based and interactive than our previous curriculum. All classes participate together in twice monthly music sessions offered by Wayne and Angela Helge.

Godly Play is offered from 11:20 am to 12:00 pm, for children age 4 to 3rd grade. Children are dismissed to Godly Play from church immediately after the Time with the Children. Godly Play provides age appropriate worship for children, which helps them deepen their understanding of God through storytelling, hands-on activities, and prayer. Holly Rhodes directs this program which involves trained storytellers and doorkeepers.

Additionally, in 2016, we began a new tradition, called "FIRST SUNDAY": The first Sunday of each month, during the school year, we met with children and parents, to sing with Wayne and

Angela Helge, to share, to rejoice, and to learn our Faith together. We averaged 34 children and parents at each of our 8 FIRST Sundays. That's a little over 10% of our church membership present, every first Sunday morning!

Vacation Bible School transformed our church into a "Surf Shack" for 5 evenings in July with 65 children in attendance. Children participated in opening worship, a rotation of biblical themed classes under the expert direction of Stephanie Manning and Pastor James Cubie.

The Christian Education Committee is truly grateful to all the volunteers who give of their time and talents to enrich the spiritual lives of our children in Church School, Godly Play and Vacation Bible School!

Submitted by Lynn Colavita, Chair

DEACONS

The Board of Deacons assists the pastor with pastoral care through a ministry focused upon caring, love, compassion, prayer and service. Deacons make meaningful connections with members of their parishes to demonstrate care and compassion. Deacons are also charged with hospitality by organizing church-wide events and celebrations.

The Board of Deacons consists of 12 Deacons and nine parishes. Deacons are encouraged to support parish members who experience loss or distress, challenges and responsibilities, as well as joys and celebrations. Deacons also communicate information about upcoming parish events and share communications from the pastor or church committees through email, telephone and personal communications.

Parish Gatherings and Support: A successful Parish Night Out last spring allowed for members of parishes to gather in members' homes to strengthen the bonds of friendship and caring. Deacons also provided meals for those who were ill or in need of assistance.

Bereavement Services: Deacon Shirley Pearson, serves as Bereavement Coordinator. Memorial receptions were organized for Kim Vigil, Jason Withrow and Richard Nelson.

Chili Cook - Off: This "friendly" competition in January continued with a record number of delicious dishes to be enjoyed by our congregation. New congregation members served in enviable positions as judges. Participation from our congregation was strong.

Fellowship: The Deacons continued coffee hour between church services, and Deacon William Marsh initiated a successful on-line sign-up system that allowed for ease of participation. Deacons also continued the very popular Fellowship on the Lawn for the summer service by taking turns hosting refreshments that contributed to fellowship, often lasting more than an hour after service.

Easter Continental Breakfast: This event hosted by the Deacons had a much higher than expected attendance and was especially lovely this year with the serving table in the shape of the Cross and the many beautiful spring breakfast dishes offered by members of our congregation. The Open House format continued to work well.

Annual Church Picnic: This event, co-chaired by Deacons Heidi Renner and John Niccolls, together with former Deacon Sharon Schmidt, was a resounding success. Special touches included tents for shade and a band that contributed to the festive atmosphere. Members of the congregation contributed an assortment of picnic items.

Christmas Dinner: This year the Deacons decided to separate the planning for food and decorations for this elaborate event. Perfect planning, provided by Deacons Sandy Gasperini and Sonja Withrow, led to a beautifully organized dinner that was enjoyed by more than 160 members of our congregation. Advanced sign-up allowed members of the congregation to contribute delicious and elegant dishes. Deacon Karen Hickman decorated the large Christmas tree placed on the stage of the Fellowship Hall for all to enjoy throughout the season, and also led a team of talented members who used natural greens to create beautiful and elegant table decorations for our Christmas dinner.

Working with the Deacons is an experience of pure joy. The Deacons are not only a team of exceptionally organized and talented people, but also are individuals of great faith and commitment to serving the Leesburg Presbyterian Church.

Submitted by Susan Sutter, Moderator

ENDOWMENT COMMITTEE

The Endowment Committee is now comprised of Brad Brown, Hong McGill, and Pam Poisson. The purpose of the Endowment Committee, as confirmed by Session, is to entertain requests from Session for the use of endowment funds, and to determine which specific fund(s) may be utilized to stay in keeping with the terms of various trusts that comprise the

endowment. The Endowment Committee is also tasked with ensuring that the funds are invested in a safe and secure manner. Finally, the Endowment Committee considers and rejects or approves requests for scholarship grants from the endowment as allowed by the terms of the trusts.

The Committee meets roughly quarterly. In 2016, the Endowment Committee monitored investment performance, updated the annual endowment spending plan, reviewed and approved scholarship applications in keeping with the terms of trusts established for educational purposes, and ensured that requests from Session to release funds for the purchase of Bibles and Church organ repairs were in keeping with the terms of the relevant endowment accounts. The Committee updated the investment policy and drafted a scholarship request policy, which will be reviewed by Session for anticipated approval and adoption early in 2017. We did not make as much progress on longer-range planning in 2016 as originally anticipated, but we've begun to project out endowment fund performance and spending for the next 3-4 years, and will work with LPC's Finance and Property committees to make sure we are well-positioned to address longer term needs especially re: property upkeep.

Investment Performance: As of December 31, 2015, investments in the endowment accounts were valued at \$455,849. As of December 31, 2016, investments in the endowment accounts were valued at \$465,353. This net increase was primarily driven by \$26,105 in market value changes and interest, partly offset by withdrawals totaling \$16,600 for the purposes outlined below.

Scholarships: The Committee administered the scholarship application and review process over the summer. Scholarships are offered as a means of financial aid for college students who are active in LPC, and are approved based on the merits of their applications including a statement of faith. A total of \$3,900 in scholarship funds were distributed among 10 applicants. No applications were rejected. No applications were received from families of Committee members.

Other Uses of Funds: During the year, the Committee determined that the following requests from Session for use of the funds were in keeping with the terms of the trusts, and proceeded to liquidate investments for the following purposes:

- \$1,500 to purchase new Bibles for the sanctuary as authorized by the Session in May
- \$11,200 for critical repairs to the church organ authorized by the Session in August

The Endowment Committee welcomes involvement and expertise from others in the LPC community. If you have an interest in investments or fund administration and might be able to put in a few hours each year to that end, please let Brad, Hong, or Pam know, or contact LPC's Nominating Committee.

Submitted by Pam Poisson, Endowment Committee

EVANGELISM/MEMBERSHIP COMMITTEE

The Evangelism and Membership is comprised of Kim Hovda, chair, Linda Rawlett, Sandy Gasperini, Chrystie Cultice, Linda Gibson, and Connie Niccolls.

The committee organized “Guess Who’s Coming for Appetizers?” event in the fall and the Deacons organized the spring event. These events are very popular with our congregation and are very well attended. We had about 80 attendees at the “Guess Who’s Coming for Appetizers” in the fall. We also hosted a successful Ladies’ Night Out event at a member’s home where the ladies of our congregation enjoyed a time of fellowship and renewing friendships. We had about 70 attendees. We also hosted several “Believing and Belonging” luncheons which occurred after worship service. A light lunch is provided and Reverend Parsons speaks to prospective members about being a Presbyterian; specifically about LPC and what we have to offer our membership. We had 28 new members join the church this year. The Evangelism and Membership Committee also financially supported the care packages for our college students.

Submitted by Kim Hovda, Chair of the Evangelism and Membership Committee

FINANCE COMMITTEE

On behalf of the Finance Committee, I am happy to report that 2016 was once again an excellent year at LPC. Thank you all for your contributions during 2016 and your pledges for 2017. We certainly could not maintain our beautiful church and add our valued associate pastor position without all the generous support we have received and continue to receive from our members and visitors. Indeed, 2016 moved us one additional step in the right direction toward being able to fully fund the associate pastor position completely out of operating funds, rather than out of the savings we established prior to 2014 for this position.

This report includes several sections:

1. Highlights of the 2016 operating results
2. Summary of the 2017 budget
3. Committee activities
4. Overall financial position

2016 Operating Results

Our 2016 income included \$36,000 from the reserve fund that was specifically dedicated to funding the second pastor position. This was not “income” in the traditional sense, since it was

money we already possessed in our savings, but must be treated as “income” in our operating financial records. But we were able to finish 2016 with a surplus of approximately \$47,629, which is about 9% of our budgeted income and over ***\$10,000 more than we transferred from our associate-pastor fund***. So even if we hadn’t had the associate-pastor fund to help us get through the year, we would have fully funded our associate pastor position from operating funds, which is a great success! This is the second year we have been able to reach this achievement.

While our pledged/expected contributions in 2016 were \$419,697.66, we only collected \$416,808.00, which represents a \$2,889.66 shortfall. We received loose plate collections slightly below the expected amount of \$8,000.00. However, we again received higher-than-expected non-pledge income of about \$45,611.85 (compared to the budgeted \$35,000). In total, these numbers were higher than in 2014 or 2015.

At the end of the year, our total surplus was \$47,629.39. Session voted to donate \$3,000 of our surplus to Lucketts Faith Chapel, and \$2,000 to the West Virginia Work Ministry. Session also voted to allocate \$2,000 for a Contemporary Services musician, and the remainder (~\$40,000) of this surplus to our Capital Building Fund. This Fund, in its current shape, will sufficiently support projects scheduled for 2017, even if we are unable to allocate any additional money to the Fund this year. Once again, this leaves LPC in very strong shape to carry on its important ministry!

2017 Budget

Our goal during the 2016 stewardship season was to increase our pledged income from about \$420,000 in 2016 to \$432,200 for 2016. We came up just slightly short, and we gratefully received pledges in the total amount of about \$430,329, which is an increase over 2016 and will help increase our total budgeted income to about \$513,569 (of which \$30,000 will be transferred over from the associate-pastor fund, as I will explain below).

Additionally, the Finance Committee recommended to Session a 2017 budget that allocates very few additional funds to the Capital Building Fund. As discussed during the stewardship season, our goal is to place about \$50,000 per year into this Capital Building Fund so that we can preserve our church for future congregations. Nevertheless, the Finance Committee will encourage conservative fiscal practices this year, and any surplus at the end of 2017 can be considered for allocation to the Capital Building Fund.

Based on the projected funding noted above, the Finance Committee proposed a budget, using input from each of the other committees, that was presented to Session on January 17, 2016. That budget was approved by Session.

The 2016 budget generally allocates LPC’s funds in a similar manner to how the funding was allocated in 2015, with one main exception. In 2015, we relied upon \$36,000 from the associate-pastor fund, while in 2016 we are reducing this amount to \$30,000. The advantage in using this

fund (for its intended purpose) is that it frees up other operating money to be used for other important committees such as Mission & Witness, Worship, and Evangelism and Membership, along with ongoing church projects. And even if we draw the associate-pastor fund down by \$30,000 per year, the fund will last for five years based on its current level. Better yet, if we continue to reduce our annual draw from this fund, we will be able to extend our ability to support our second pastor position further into the future.

Committee Activities

In 2016, the Finance and Stewardship Committee includes Julie Koochagian (LPC Business Manager), Doug Sweeney, Scott Lutz, Mark Withrow (elder/co-chair/LPC Treasurer), Christopher Kopp (elder), and Wayne Helge (elder/co-chair). The Committee receives input and guidance from Pastor Debbie Parsons. Further, the Committee was aided in 2016 by Jeffrey D. Mitchell, CPA, who dedicated his time in September 2016 to perform a careful and necessary review of LPC's 2015 books and records.

This year, the Committee continued to focus on three key areas:

- Expanding on a longer-term financial and property preservation strategy;
- Conducting an effective stewardship campaign; and
- Coordination of Financial Strategies and Goals with the Endowment Committee overseeing LPC's investments.

The Committee also:

- Prepared and presented the 2017 budget to Session;
- Conducted monthly reviews of the income statement, balance sheet, and transaction records for quality control and to identify trends/risks; and
- Delivered a monthly update to Session, noting trends, outliers, and planned action items, including estimated full-year outlook of collections and expenditures.

The Committee recognizes the need for a multi-year financial strategy and plan to support everything from expanding church programming, increasing community giving and preservation of our church facility. Given the age of our church, both maintenance repairs and capital expenditures are needed, many of which have been deferred in recent years. As I have reported before, in 2014 the Committee hired an independent third party, Miller & Dodson, to study our facility and prepare a multi-year financial strategy to maintain and preserve our church for generations to come. As a result of this study, Miller & Dodson recommended that we set aside \$50,000 annually for future maintenance and repairs. While we may not always use exactly \$50,000 per year, this was the amount recommended to ensure that funds would be available in years with more expensive projects. We are blessed with a beautiful old church building with a 210+ year legacy. Older churches, like all older buildings, need to be maintained, and we want to help take care of our church for generations to come.

Our Financial Position

In addition to the operating and savings accounts having a year-end balance of about \$396,000, LPC is further supported by multiple funds held in investment accounts totaling approximately \$462,000. Each fund was set up with a particular purpose by the donor (or the church in some cases) supporting such initiatives as property perseveration, youth scholarship and mission. Currently, these funds are invested in various New Covenant Mutual Funds. The Endowment Committee oversees the management of these funds, and provides a separate report on its status.

Conclusion

While I opened this report by noting that our church had an excellent year, I also see potential risks for the future.

- First, we were able to allocate \$40,000 (from 2016 surplus) into the Capital Building Fund. This represents 80% of the recommended annual \$50,000 investment to this Fund, and leaves us with more than enough money in our capital reserves to cover major renovation projects planned for 2017. However, we have not budgeted for a significant contribution to the Capital Building Fund in 2017, and hope to achieve a surplus in 2017 to allow for capital reserve allocation. If we are not able to achieve a surplus in 2017, we may be unable to allocate funds to the Capital Building Fund. This may create a burden on this Fund in future years.
- Second, we as a congregation have come up slightly short of our stated goals for pledges during the stewardship campaign. We also failed to collect the full pledged amount in 2016, which also represents the third year in a row in which we were not able to collect our full pledged amount. However, we missed the targeted amount by only about \$2,900 this year, compared to about \$3,500 in 2015 and \$14,000 in 2014. Further, while our non-pledged contributions in 2016 leave us in a very nice position for 2017, these contributions have been decreasing slightly over time. We will be watching to see whether this trend continues in the future.
- Third, while our financial situation is currently strong and looks promising, it is difficult to predict beyond one year in the future. One year can bring dramatic changes in the lives our members, who may be called to other parts of the country for employment or to care for family. But LPC is also a strong family and the sad departure of friends is often followed (or preceded) by the arrival of new friends. And a generous spirit is pervasive. So we have faith, and accept this uncertainty.

In each of my 2015 and 2016 reports, I quoted from prior Finance Committee Chair Doug Sweeney's annual report for 2014: "[T]he Committee's assessment is that LPC can support a full-time position without any other increased revenues or impacts to other committees through 2016. *The Committee further suggests that the intervening three years provide ample opportunity to refine financial plans and grow the congregation such that we are positioned to support the position indefinitely.*" (emphasis added).

As I conclude my three-year term as an elder on the finance committee, I am very pleased with the state of the Church's finances. Thanks to the generosity of our congregation, we can fund the salary of our associate pastor for a number of years, and still have some money left over to contribute toward the building's long-term projects. As we look ahead to 2017 and beyond, we are well on our way to the goal envisioned by Doug back in 2014.

Wayne Helge, Finance Committee Chair

MISSION AND WITNESS COMMITTEE

Overview

The Mission and Witness Committee of Leesburg Presbyterian Church (LPC) is committed to carrying out God's mission for Leesburg Presbyterian Church in the areas of local, national and international mission. The major goals of this committee are to identify needs of our brothers and sisters and to promote awareness of these needs through the written and spoken word. We address the issues using the financial gifts from our congregation, donation of material goods, and offering of time and talents while partnering with others in the congregation and the community.

Committee Members

Members are: Pat Ahrens, Kathy Brown, Nancy Chapin-Burgess (Chair), John Burnside, Tom Chase, Linda Duffey, Paul Fraker, Shirley Pearson and Kathi Stone

Activities and Accomplishments in 2016

- The M&W Committee distributed more than \$24,000 for local, national, and international mission projects, as well as to National Capital Presbytery for shared mission support. Some of the areas of support are:
 - **International Mission Support**
 - \$700 – Guatemala Mission Trip for College Student
 - \$1500 – Missionaries Charles and Melissa Johnson Support
 - \$1000 – Contribution to replace roof of church in Havana
 - \$400 – Presbyterian International Disaster Fund for flooding in Malawi
 - \$640 – Mission Support to Guanabacoa
 - \$1500 – Cuba Presbyterian Church support
 - **National Mission Support**
 - \$1000 - West Virginia Mission Trip
 - \$610 - Presbyterian World Mission Young Adult Volunteers
 - \$611 – Fuller Bike Adventure

\$500 – Presbyterian National Disaster Fund – U. S. Flooding
\$500 – Presbyterian National Disaster Fund – Hurricane Matthew

- **Local Mission Support**

\$750 – Good Shepherd Alliance

\$1500 – Volunteers of America- Loudoun County Cold Weather Shelter

\$1500 – Volunteers of America- Loudoun County Emergency Shelter

\$1250 – ECHO

\$1250 – Friends of Loudoun Mental Health

\$225 – Loudoun Interfaith Food Pantry

\$2000 – Backpack Buddies at Harper Park Middle School

\$3000+ – Market Table proceeds that are given to Trinity Presbyterian Church Lunch for
the Soul

\$1150 – R.O.C.K ((*Recreation Outreach to Community Kids*))

\$1312 – Salvation Army-canteen support

\$2500 – Grace to Go (meals for those in need)

- A huge thank you to Jeff and Trish Fraker for their outstanding leadership of our Grace to Go ministry in Loudoun County. LPC prepares dinners at Deli South one Sunday every other month (6 times a year). The meals consist of roast chicken, boiled potatoes, roasted carrots and broccoli and are prepared for 175-200 people at about \$1.75 per meal. An average of 12 -14 volunteers enthusiastically work on this project.
- The Loaves and Fishes is a year-long food drive of more than 1200 pounds of food which were collected on Communion Sundays to fight food insecurity in Loudoun County.
- Once again the Alternative Gift Faire, held on Sunday, December 6, was enthusiastically supported by our congregation. Here is a breakdown of the generous donations.

SERRV	\$1267.00
CUBA - (Hot meal programs for senior citizens)	\$ 660.00
PASTOR'S DISCRETIONARY FUND	\$1440.00
PRESBYTERIAN MISSION AGENCY	\$ 645.00 (Farming tools, chickens, seeds, farm animals)
MEDICAL BENEVOLENCE FUND	\$ 675.00

- The Christmas Giving Tree project, headed by Shirley Pearson and Pat Ahrens, was a great success because of the generosity of our congregation. Many struggling families were remembered with thoughtful gifts from LPC.
- Kathy Brown and Reverend Parsons organized and led a trip to Cuba in October. A group of nine Presbyterians brought medicines and other needed supplies to communities in Guanabacoa and Havana. Reverend Parsons preached on Sunday morning to an enthusiastic congregation.

- We continue to partner with Leesburg United Methodist Church to support their ESL program. Two of our members, Tom Chase and Pat Ahrens, are faithful teachers for this program.
- Frank Gasperini and Kathy Brown continued our Weekly Summer Market Table event to sell produce, flowers, and baked goods. The proceeds from the sales went to support *Lunch for the Soul*-a lunch program at Trinity Presbyterian Church. The Market Table was a huge success with donations and sales of more than \$3000 for the lunch program.
- Many members of the committee worked on the Fuller Bike event in August. More than 45 cyclists rode their bikes cross country and helped repair homes along the way. They stayed at LPC for two nights before continuing their final leg of the trip to Washington, DC.

The Mission and Witness Committee is committed to helping Leesburg Presbyterian Church bring hope to those who have little hope, friendship to those in need, and blessings to others within our local, national and international communities. Thank you for the generosity of the members of our community and the Session. We welcome anyone who has an interest in helping LPC provide help to those in need.

Nancy Chapin-Burgess, Chair

PRESCHOOL

An outreach ministry of Leesburg Presbyterian Church

An outreach ministry of Leesburg Presbyterian Church In answer to Christ's call to care and nurture children, Leesburg Presbyterian Church Preschool (LPCP) seeks to answer and serve the children and families of both Leesburg Presbyterian Church (LPC) and the greater Leesburg community by providing a safe and loving first learning experience. In addition, LPCP will endeavor to share our faith with the community through its outreach to and care for young families. Our preschool was established in 1972. The Board of Directors provides oversight to all of the LPCP operations to ensure everything runs smoothly. The Board consists of Angela Helge (chairperson), Lynn Colavita and Shana Folk. Elaine Thiel serves as the current Director. Mrs. Thiel has been with the Preschool since August of 2010 and has implemented many positive changes to enhance and improve our preschool program. She works very closely with LPC staff to ensure a positive, healthy relationship between church and preschool. She also works closely with each individual family and knows each student by name. LPCP has four, different weekly

classes. Enrollment at this time is 48 students. The two's classes meet two days per week per class and are led by Kelli Kinard and Cindy Bartholemy. There is a younger two year old class and an older two year old class. The three year old classes meet Monday – Thursday mornings. Those teachers are Carolyn Gazdick and Mandy Kopp who do an excellent job in preparing their students for our Pre-K program. Our Pre-K staff is Mary Barnes and Betsy Reeve. These teachers do an outstanding job in preparing their students for kindergarten.

The LPCP staff employment terms are as follows: Mary Barnes: Hire Date; August, 2011
Carolyn Gazdick: Hire Date: August, 2014 Betsy Reeve: Hire Date: August, 2008 Kelli Kinard:
Hire Date: August, 2016 Cindy Bartholemy: Hire Date: August, 2015 Mandy Kopp: Hire Date:
August, 2016 Ginger Wilhoite: Hire Date: January, 2011

The Lunch Bunch Program which meets Monday, Tuesday, and Wednesday from 12:00 to 1:30 continues to thrive and be a very popular program offered to our families. This gives the morning 3's and Pre-K students the option of staying for lunch giving parents extra time while the children enjoy extra time with their peers. Currently the lunch bunch has 12 students.

Submitted by Angela Helge, Chair

PROPERTY COMMITTEE

Responsibilities: Maintain and enhance all real property assets of Leesburg Presbyterian Church, to include the Sanctuary, Fellowship Hall, Offices and Classrooms and all Mechanical Systems and grounds of Leesburg Presbyterian Church.

The mission of the Property Committee is to provide for the church's operational needs, so as to achieve a safe, healthful and welcoming work and worship environment for its staff, church members, facility users and guests. The Property Committee self performs minor repairs and improvements, contracts for significant and crucial needs, as well as manage major projects. We were very blessed again this year to have such a dedicated and talented committee consisting of members in Keith Markel, Jim Ruddell and Tom Gurney.

During 2016, there were a number of key projects that were completed and managed by the committee, several projects that were beyond the routine maintenance requirements, and were necessary to the proper upkeep and operations of the Church property.

- Installed new Double Entry doors at the front of the CE Wing
- Installed new Entry door at the CE Wing
- Completed major renovations of the Ground Floor / CE wing Restrooms
- Obtained multiple bids for much needed drainage at all downspouts

- Installed new Central AC units in the Admin Offices (No more window units)
- Rebuilt the failing brick walls and pillars along Market Street and at the West ramp
- Installed new signage at the Church Office entrance
- Installed new down lighting at the front walks by the Church Office and Church Sign
- Abandoned in place the old underground oil tank on the East end and installed a new above ground oil tank
- Held a “Fall” All Church work day on the grounds with the help of 21 church members and donations of time and plantings by Heather Menjivar and Family.
- Removed the ailing Spruce tree along the East CE parking lot
- Continued maintenance contracts that include HVAC / Boiler systems, pest control, ground maintenance, snow removal, window and gutter cleaning and janitorial services.

During the 2017 year, the Property Committee will continue to work hard by providing well maintained buildings and grounds for all that attend and use Leesburg Presbyterian Church.

Respectfully submitted,

Randy Jackson, Chair (Active Members: Keith Markel and Tom Gurney)

WORSHIP COMMITTEE

Committee Responsibilities: Music, Sanctuary Décor, Communion services, Baptisms, Weddings, Funerals, Formal/Informal worship services, Pulpit supplies, Liaison with Organist/Choir Director

The Worship Committee provides and sets up all supplies for Communion services (which occur on the first Sunday of each month). The committee is also responsible for securing current or former Elders/Deacons to be servers. Placing the correct paraments on the altar and pulpit is also our responsibility.

Under the leadership of our Pastor Deborah Parsons, Associate Pastor James Cubie and Music Director Terry Sisk, the entire congregation participates in the work of the worship committee. It takes many volunteers to sing in the choir, serve communion, usher, serve as liturgist, donate flower arrangements or deliver a guest sermon.

On Easter Sunday, we held 3 full services: 8:00 am, 9:30 am, and 11:00 am. The 9:30 am service continues to help relieve the crowding for the 11:00 service.

Our music ministry hosted two recitals: Keely Rhodes, mezzo-soprano, on March 14, and Anders Lundegard, saxophonist on April 3. Many visitors attended both events.

World Communion Sunday was observed on Sunday, October 2 with tortillas prepared by Christian Education members.

On December 18, the choir, choir director, and a small orchestra performed “A Christmas Concert” at 2 services, 9:30 and 11:15. The music was very well-received.

Christmas Eve services were held at: 5:00 pm (family service), 7:00 pm (traditional), and 10:00 pm (traditional with Communion). One service was held on Christmas Day at 11:00 am.

The Lent and Advent décor for the sanctuary were donated and decorated by Jennifer Morris, a church member who owns a florist shop.

New Revised Standard bibles have been installed in our sanctuary pews.

Respectfully submitted, Linda Mitchell, Chair of Worship Committee

Committee members: Frank Gasperini, Todd Joyce, and John Sawyer

Staff members: Rev. Debbie Parsons, Terry Sisk (organist/choir director)